



Legislative
Service
Bureau

MINUTES

Service Committee of the Legislative Council

June 2, 1999

First Meeting of the 1999-2000 Biennium

MEMBERS PRESENT

Senator Stewart Iverson, Jr., Chairperson

Representative Christopher Rants, Vice Chairperson

Senator Michael Gronstal

Representative John Connors

Senator Don Redfern

Representative Steven Sukup

MEETING IN BRIEF

.....
Minutes prepared by Richard
Johnson, Deputy Director,
515-281-3894

Organizational staffing by Diane
Bolender, Director, 515-281-3566

1. **Procedural Business.**
 2. **Election of Chairperson and Vice Chairperson.**
 3. **Personnel Reports.**
 4. **Sale of Citizens' Aide/Ombudsman Computer Software.**
 5. **Iowa Court Rules, Fourth Edition – Budget Authorization. Budget Reports.**
 6. **Personnel Committee – Job Classification and Salary Structure Review.**
 7. **Written Materials Filed With the Legislative Service Bureau.**
-

COMMITTEE BUSINESS

1. **Procedural Business.**

The Service Committee of the Legislative Council was called to order by Temporary Chairperson Senator Stewart Iverson, Jr., at 11:03 a.m., Wednesday, June 2, 1999, in Room 118, State Capitol, Des Moines, Iowa.

The Service Committee adjourned at 11:15 a.m.



2. Election of Chairperson and Vice Chairperson.

Upon the motion of Senator Michael Gronstal, the Service Committee elected Senator Stewart Iverson, Jr., as Chairperson and Representative Christopher Rants as Vice Chairperson of the Service Committee.

3. Personnel Reports.

a. Legislative Fiscal Bureau. The Service Committee received and filed the June 1999 personnel report submitted by Dennis Prouty, Director of the Legislative Fiscal Bureau.

b. Legislative Service Bureau. The Service Committee received and filed the June 1999 personnel report submitted by Diane Bolender, Director of the Legislative Service Bureau.

c. Legislative Computer Support Bureau. The Service Committee received and filed the June 1999 personnel report submitted by Sanford Scharf, Director of the Legislative Computer Support Bureau. Mr. Scharf introduced to the Committee three new Computer Support Bureau employees.

d. Office of Citizens' Aide/Ombudsman. The Service Committee received and filed the June 1999 personnel report submitted by William Angrick, Citizens' Aide/Ombudsman. Mr. Angrick introduced to the Committee three new employees.

4. Sale of Citizens' Aide/Ombudsman Computer Software.

Mr. Angrick reported to the Service Committee that the Office of Citizens' Aide/Ombudsman is in the final stages of negotiating a licensing agreement, with the assistance of Grant Dugdale, Assistant Attorney General, with the ombudsman offices of the states of Hawaii and Alaska and of King County in the state of Washington and of the Canadian Armed Forces, for the sale of case management software, developed by a consultant under contract with the Office of Citizens' Aide/Ombudsman. The sale price to each entity would be \$15,000. Developmental costs for the software were over \$100,000. Such a sale is authorized under Iowa Code section 22.3A, which allows government bodies to enter into agreements for the sale or distribution of their data processing software, including entering into marketing and licensing agreements. Proceeds of the sales would be deposited into the general fund of the state. Mr. Angrick also noted that his office, with the assistance of Mr. Dugdale, will explore the establishment of an intergovernmental agreement with these and other potential purchasers in order to share future developmental costs associated with the software. Mr. Angrick requested that the Service Committee recommend to the Legislative Council that his office be authorized to proceed with the sale of the case management software and to explore the establishment of an intergovernmental agreement to share future developmental costs associated with the software. Senator Gronstal so moved and the motion was approved on a voice vote.



5. Iowa Court Rules, Fourth Edition – Budget Authorization.

Ms. Bolender, Director of the Legislative Service Bureau, reported to the Committee that the Bureau has been working with the Iowa Supreme Court for the last three years to develop a new format for the electronic and paper publications of the Iowa Court Rules. The new format would incorporate unique numbering for each rule and would allow electronic links between rules in a new Fourth Edition of the Iowa Court Rules. The project had been scheduled for completion by June 30, 1999, but the Bureau will need to work with the Supreme Court into the next fiscal year to complete the project. Ms. Bolender, therefore, requested that the \$50,000 dedicated to the project in the Bureau's FY 1998-1999 budget be carried over into the Bureau's budget for FY 1999-2000, and requested that the Service Committee recommend that the Legislative Council approve that funding authorization for FY 1999-2000. Representative Connors moved that the Service Committee recommend approval of that FY 1999-2000 funding authorization by the Legislative Council. The motion was approved on a voice vote.

6. Personnel Committee – Job Classification and Salary Structure Review.

At their November 18, 1998, meetings, the Service Committee and the Legislative Council took action to establish a special personnel committee, consisting of representatives from the central nonpartisan staffs and the Senate and House staffs, caucus staff directors, and assistants to leaders, as well as four legislators from the four caucuses appointed by the Majority and Minority Leaders of the Senate and the Speaker of the House, to review job classifications and salary structures for legislative employees. The personnel committee is required to report its findings to the Service Committee during the 1999 legislative interim.

Senator Gronstal noted that perhaps it would be more consistent with Senate structures regarding personnel work if the President of the Senate were to make the appointment of the one senator from the Senate majority caucus. Chairperson Iverson stated that he was not opposed to the suggestion. Senator Gronstal moved that the President of the Senate be designated as the appointing authority and the motion was approved on a voice vote. In response to a question from Vice Chairperson Rants, Chairperson Iverson noted that the special personnel committee would make its report to the Service Committee, which in turn would make a report to the Legislative Council.

7. Written Materials Filed With the Legislative Service Bureau.

- a. June 1999 personnel report from the Legislative Fiscal Bureau.
- b. June 1999 personnel report from the Legislative Service Bureau.
- c. June 1999 personnel report from the Legislative Computer Support Bureau.
- d. June 1999 personnel report from the Office of Citizens' Aide/Ombudsman.
- e. Citizens' Aide/Ombudsman memorandum regarding the case management system.



Service Committee of the Legislative Council

f. Legislative Service Bureau memorandum regarding budget authorization for publication of the Iowa Court Rules, Fourth Edition.

3271LC